
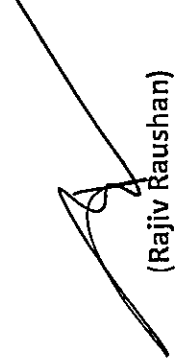



ANNEXURE-I

Eligibility Criteria for recruitment of manpower under Jal-Jeevan-Hariyali Mission (JJHM)


S.No.	Name of Position	No. of Vacancy	Page No.
A : State Mission Mangers			
1.	State Mission Manager - Component 1 to 9 and Innovation & Development	07	03-04
2.	State Mission Manager- Component 10 Renewable Energy (Solar Energy)	01	04
3.	State Mission Manager- Component 11 -IEC & Branding	01	04-05
4.	State Mission Manager-IT & Monitoring	01	05
	Total Post	10	
B: Mission Managers			
1.	Mission Manager : Component 1 to 9 and Innovation & Development	10	06
2.	Mission Manager- Component 10 Renewable Energy (Solar Energy)	1	07
3.	Mission Manager- Component 11 -IEC & Branding	1	07-08
4.	Mission Manager-IT & Monitoring	1	08
5.	Mission Manager- HR and Training	1	09
	Total Post	14	
C : Finance & Procurement Officers and Others			
1.	Finance and Procurement Officer	1	09-10
2.	Finance Officer	1	10-11



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(Balamurugan D)
 Chairman,
 Chief Executive Officer,
 BRLPS (JEEVIKA),
 Bihar, Patna


3.	Procurement Officer	1	12
D. District Mission Managers/ Young Professionals			
1.	Young Professional	30	12
	District Mission Manager	30	12-13
	Total Post	60	
2.	Programme Manager	10	13
3.	Accountant	3	13-14
4.	Office Assistant	3	14
5.	Data Entry Operator	2	14
5.	PA cum steno	2	14
10.	General Notes for Applicants		15-16
11.	Annexure-2		17-19
12.	Annexure-3		20-24
13.	Annexure-4		25-41

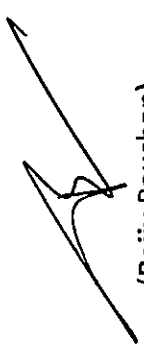

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Name of Position	No. of Vacancy	Qualification and Experience	Consolidated Remuneration in Rupees.
<p>I. State Mission Manager : Component 1 to 9 and Innovation & Development</p>	<p>Total Position : 07 (UR-2, UR Female-1, BC-1, EBC-1, EWS-1, SC-1)</p>	<p style="text-align: center;">A</p> <p>Essential Educational Qualification for candidates from open source / On deputation /Retired Officers :</p> <p>Post-Graduation degree / diploma in Geology / Hydrology / Environmental hydrology / Agriculture and Allied Sector / Agronomy / Horticulture / Crop Science / Environmental Science / Rural Development / Rural Management / Management / Social Work / Soil Science / Forestry / Horticulture from a recognized University or Institution.</p> <p>OR</p> <p>B.E / B.Tech. in hydrology / Civil / Water Resources / Agricultural / Environmental science from a recognized university or institution.</p> <p>OR</p> <p>*Retired Central / State government / PSUs officer at the time of retirement; should be at the level of Rs.6600.00 Grade pay or above or in equivalent Pay Matrix as per 7th Pay Commission having 12 years of experience in the field of rehabilitation / land revenue / Geology / Hydrology / Environmental hydrology/ Environmental Science / Civil Engineering / Horticulture / Agriculture / Forestry / Agronomy and Environmental Science and other related developmental projects.</p> <p>OR</p> <p>**Deputation of officers / Employee / Civil Engineers from concerned departments of state / central government / PSUs.</p> <p>Essential Experience for candidates from open source/on deputation: Minimum 5 years post-qualification work experience with central / state Govt. / Societies and Trusts having ownership of state or Central Govt. / PSUs / International Developmental Organizations/Institutions (having presence in more than one countries) like World Bank, UNICEF, UNEP, UNDP, WWF, BMGF,</p>	<p style="text-align: center;">90000</p>



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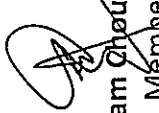
<p>2. State Mission Manager : Component 10 Renewable Energy (Solar Energy)</p>	<p>Total Position : 01 (UR-1)</p>	<p>DFID, IPE Global, ADB etc. in the area of environment conservation / water bodies / Hydrology / Civil Engineering / Irrigation / Rural Development.</p> <p>Essential Educational Qualification for candidates from open source / On deputation /Retired Officers :</p> <p>B.E/B.Tech in Civil Engineering / Electronics / Electrical / Renewable Energy engineering from a recognized university or institution.</p> <p>OR</p> <p>*Retired Central / State government / PSUs officer at the time of retirement; should be at the level of Rs.6600.00 Grade pay or above or in equivalent Pay Matrix as per 7th Pay Commission having 12 years of experience in the field of Civil Engineering / Electronics / Electrical Engineering.</p> <p>OR</p> <p>**Deputation from concerned departments of state/central government / PSUs.</p> <p>90000</p> <p>Essential Experience for candidates from open source/on deputation: Minimum 5 years post-qualification work experience with central / state Govt. / Societies and Trusts having ownership of state or Central Govt. / PSUs / International Developmental Organizations/Institutions (having presence in more than one countries) like World Bank, UNICEF, UNEP, UNDP, WWF, BMGF, DFID, IPE Global, ADB etc. in the area of Electrical Engineering / solar/renewable energy or in related projects.</p>
<p>3. State Mission Manager : Component 11 -IEC & Branding</p>	<p>Total Position : 01 (UR-1)</p>	<p>Essential Educational Qualification for candidates from open source / On deputation /Retired Officers :</p> <p>Post-Graduation degree / diploma in Mass Communication / Journalism / Information and media studies / public relation from a recognized University or Institution.</p> <p>OR</p>

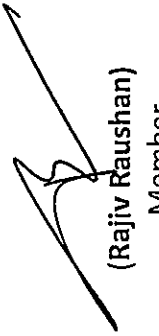

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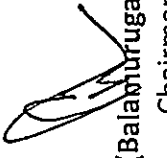

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		<p>*Retired Central/ State government / PSUs officer at the time of retirement; should be at the level of Rs. 6600.00 Grade pay or above or in equivalent Pay Matrix as per 7th Pay Commission having 12 years of experience in the field of Information service / Broadcasting.</p> <p>OR</p> <p>**Deputation from concerned departments of state/central government/PSUs.</p> <p>Essential Experience for candidates from open source/on deputation: Minimum 5 years post-qualification work experience with central / State Govt. / Societies and Trusts having ownership of state or Central Govt. / PSUs / International Developmental Organizations/Institutions (having presence in more than one countries) like World Bank, UNICEF, UNEP, UNDP, WWF, BMGF, DFID, IPE Global, ADB etc. in planning and implementing IEC strategies and programs / public relations / strengthening capacity of institutions to design / develop IEC / mass communication programs.</p>	90000
<p>4. State Mission Manager : IT & Monitoring</p>	<p>Total Position : 01 (UR-1)</p>	<p>Essential Educational Qualification for candidates from open source / On deputation /Retired Officers :</p> <p>Post-Graduation degree / diploma in IT / MCA / Computer Science from a recognized University or Institution.</p> <p>OR</p> <p>B.E / B.Tech in Information Teehnology / Computer Science from a recognized University or Institution.</p> <p>Essential Experience for candidates from open source: Minimum 5 years post-qualification work experience with central / state Govt. / Societies and Trusts having ownership of state or Central Govt. / PSUs / International Developmental Organizations/Institutions (having presence in more than one countries) like World Bank, UNICEF, UNEP, UNDP, WWF, BMGF,</p>	90000



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		DFID, IPE Global, ADB etc. in the area of Informatics / Software Development / Data analysis / monitoring & Evaluation.	
<p>I. Mission Manager : Component 1 to 9 and Innovation & Development</p>	<p>Total Position : 10 (UR-2, UR Female-2, BC-1, EWS-1, EBC-1, EBC Female-1, SC-1, SC Female 1)</p>	<p>B</p> <p>Essential Educational Qualification for candidates from open source / On deputation /Retired Officers :</p> <p>Post-Graduation degree / diploma in Geology / Hydrology / Environmental hydrology / Agriculture and Allied Sector / Agronomy / Horticulture / Crop Science / Environmental Science / Rural Development/ Rural Management / Management / Social Work / Agriculture / Soil Science / Forestry / Horticulture from a recognized University or Institution.</p> <p>OR</p> <p>B.E / B.Tech in hydrology / Civil / Water Resources / Agricultural / Renewable Energy / Environmental Science from a recognized university and institution.</p> <p>OR</p> <p>* Retired Central/State government / PSUs officer at the time of retirement; should be at the level of Rs.5400.00 Grade pay or above or in equivalent Pay Matrix as per 7th Pay Commission having 7 years of experience in the field of rehabilitation / land revenue /Geology / Hydrology / Environmental hydrology / Environmental Science / Civil Engineering / Horticulture / Agriculture / Forestry / Agronomy / Environmental Science and other related developmental projects.</p> <p>OR</p> <p>**Deputation of officers / Employee / Civil Engineers from concerned departments of state/central government / PSUs.</p> <p>Essential Experience for candidates from open source/on deputation: Minimum 3 years post-qualification work experience with central / state Govt. / Societies and Trusts having ownership of state or Central Govt. / PSUs / International Developmental Organizations/Institutions (having presence in more</p>	60000



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		<p>than one countries) like World Bank, UNICEF, UNEP, UNDP, WWF, BMGF, DFID, IPE Global, ADB etc. in the area of environment conservation / water bodies/ Hydrology / Civil Engineering / Irrigation / Rural Development.</p>	
<p>2. Mission Manager : Component 10 Renewable Energy (Solar Energy)</p>	<p>Total Position : 01 (UR-1)</p>	<p>Essential Educational Qualification for candidates from open source / On deputation /Retired Officers :</p> <p>B.E/ B.Tech in Civil / Electronics/ Electrical Engineering/Renewable Energy from a recognized University or Institution.</p> <p>OR</p> <p>*Retired Central/State government/PSUs officer at the time of retirement; should be at the level of Rs.5400.00 Grade pay or above or in equivalent Pay Matrix as per 7th Pay Commission having 7 years of experience in the field of Geology / Hydrology / Environmental hydrology / Environmental Science.</p> <p>OR</p> <p>**Deputation from concerned departments of state/central government/PSUs.</p> <p>Essential Experience for candidates from open source/on deputation:</p> <p>Minimum 3 years post-qualification work experience with central / state Govt. / Societies and Trusts having ownership of state or Central Govt./ PSUs / International Developmental Organizations/Institutions (having presence in more than one countries) like World Bank, UNICEF, UNEP, UNDP, WWF, BMGF, DFID, IPE Global, ADB etc. in the area of Electrical Engineering / solar / renewable energy or in related projects.</p>	<p>60000</p>
<p>3.Mission Manager : Component 11 IEC and Branding</p>	<p>Total Position : 01 (UR-1)</p>	<p>Essential Educational Qualification for candidates from open source / On deputation /Retired Officers :</p> <p>Post-Graduation degree / diploma in Mass Communication/ Journalism/information and Media studies/ Public relation from a recognized University or Institution.</p> <p>OR</p>	<p>60000</p>

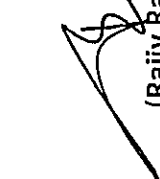

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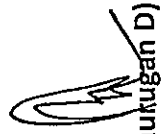

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		<p>*Retired Central/State government/PSUs/IPRD officer at the time of retirement; should be at the level of Rs.5400.00 Grade pay or above or in equivalent Pay Matrix as per 7th Pay Commission having 7 years of experience in the field of Information service / Broadcasting.</p> <p>OR</p> <p>**Deputation from concerned departments of state/central government/PSUs.</p> <p>Essential Experience for candidates from open source/on deputation: Minimum 3 years post-qualification work experience with Central/ state government / Societies and Trusts having ownership of state or Central Govt. / PSUs / International Developmental Organizations/Institutions (having presence in more than one countries) like World Bank, UNICEF, UNEP, UNDP, WWF, BMGF, DFID, IPE Global etc. in planning and implementing IEC strategies and programs / public relations / strengthening capacity of institutions to design / develop IEC / mass communication programs.</p>
<p>4.Mission Manager : IT and Monitoring</p>	<p>Total Position : 01 (UR-1)</p>	<p>Essential Educational Qualification for candidates from open source / On deputation /Retired Officers :</p> <p>Post-Graduation degree / diploma in IT / MCA / Computer Science from a recognized University or Institution.</p> <p>OR</p> <p>B.E / B.Tech in Information Technology / Computer Science from a recognized University or Institution.</p> <p>Essential Experience for candidates from open source: Minimum 3 years post-qualification work experience with central / state Govt. / Societies and Trusts having ownership of state or Central Govt. / PSUs / International Developmental Organizations/Institutions (having presence in more than one countries) like World Bank, UNICEF, UNEP, UNDP, WWF, BMGF,</p>



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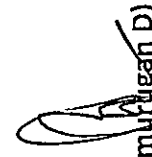

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		<p>DFID, IPE Global ADB etc. in the area of Informatics / Software Development / Data analysis / monitoring & Evaluation.</p>	
<p>5. Mission Manager : HR and Training</p>	<p>Total Position : 01 (UR-I)</p>	<p>Essential Educational Qualification for candidates from open source / On deputation / Retired Officers :</p> <p>Post-Graduation degree / diploma in Management / Business Administration / HR Management from a recognized University or Institution.</p> <p>OR</p> <p>*Retired Central / State government / PSUs officer at the time of retirement; should be at the level of Rs.5400.00 Grade pay or above or in equivalent Pay Matrix as per 7th Pay Commission having 7 years of experience in the field of HR and Personnel Administration.</p> <p>OR</p> <p>**Deputation from concerned departments of state/central government/PSUs.</p> <p>Essential Experience for candidates from open source/on deputation:</p> <p>Minimum 3 years post-qualification work experience with central / state Govt. / Societies and Trusts having ownership of state or Central Govt. / PSUs / private organizations / International Developmental Organizations/Institutions (having presence in more than one country) like World Bank, UNICEF, UNEP, UNDP, WWF, BMGF, DFID, IPE Global etc. ADB etc. in human resource management / Manpower management / administrative and HRD affairs.</p>	<p>60000</p>
C			
<p>1. Finance and Procurement Officer</p>	<p>Total Position : 01 (UR-I)</p>	<p>Essential Educational Qualification for candidates from open source / On deputation / Retired Officers :</p> <p>PG Degree/Diploma in Management / Business Administration / Finance / Commerce from a recognized University or Institution.</p> <p>OR</p>	



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		<p>Chartered Accountant (completed) from Institute Accountants of India. OR Cost & Management Accountant (previously known as Cost Accountant) (completed) from Institute of Cost Accountants of India (previously known as Cost & Works Accountants of India). OR *Retired Central/State government/PSUs officer at the time of retirement; should be at the level of Rs. 6600.00 Grade pay or above or in equivalent Pay Matrix as per 7th Pay Commission). OR **Deputation from concerned departments of state/central government/PSUs. Essential Experience for candidates from open source/on deputation: Minimum 5 years post-qualification work experience with central / state Govt. / Societies and Trusts having ownership of state or Central Govt. / PSUs / International Developmental Organizations/Institutions (having presence in more than one countries) like World Bank, UNICEF, UNDP, WWF, BMGF, DFID, IPE Global, ADB etc. in financial management / financial planning / accounting and reporting / supply chain management system / handling procurement related activities like RFP / bid management, audit, contract management and vendor management.</p>	90000
<p>2. Finance Officer</p>	<p>Total Position : 01 (UR-1)</p>	<p>Essential Educational Qualification for candidates from open source / On deputation /Retired Officers : PG Degree/Diploma in Management / Business Administration /Finance / Commerce from a recognized University or Institution. OR Chartered Accountant (completed) from Institute Accountants of India. OR</p>	60000

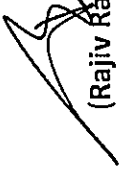

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		<p>Cost & Management Accountant (previously known as Cost Accountant) (completed) from Institute of Cost Accountants of India (previously known as Cost & Works Accountants of India).</p> <p>OR</p> <p>*Retired Central/State government/PSUs officer at the time of retirement; should be at the level of Rs.5400.00 Grade pay or above or in equivalent Pay Matrix as per 7th Pay Commission.</p> <p>OR</p> <p>**Deputation from concerned departments of state/central government/PSUs.</p> <p>Essential Experience for candidates from open source/on deputation: Minimum 3 years post-qualification work experience with central / state Govt. / Societies and Trusts having ownership of state or Central Govt. / PSUs / International Developmental Organizations/Institutions (having presence in more than one country) like World Bank, UNICEF, UNEP, UNDP, WWF, BMGF, DFID, IPE Global, ADB etc. in financial management/ financial planning / accounting and reporting.</p>
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<p>5. Procurement Officer</p>	<p>Total Position : 01 (UR-1)</p>	<p>Essential Educational Qualification for candidates from open source / On deputation /Retired Officers :</p> <p>Post-Graduation degree / diploma in Business Administration / Management from a recognized University or Institution.</p> <p>OR</p> <p>*Retired Central/State government/PSUs officer at the time of retirement; should be at the level of Rs.5400.00 Grade pay or above or in equivalent Pay Matrix as per 7th Pay Commission.</p> <p>OR</p> <p>**Deputation from concerned departments of state/central government/PSUs.</p> <p>Essential Experience for candidates from open source/on deputation: Minimum 3 years post-qualification work experience with central / state Govt. / Societies and Trusts having ownership of state or Central Govt. / PSUs / International Developmental Organizations/Institutions (having presence in more than one country) like World Bank, UNICEF, UNEP, UNDP, WWF, BMGF, DFID, IPE Global, ADB etc. in handling procurement related activities like bid/RFP management, contract management, Audit and vendor management, supply chain management system.</p>	<p>60000</p>
D			
<p>1. Young Professional/District Mission Manager (60 Position : UR-15, UR Female-9, BC-5, BC Female-2, BCW-2, EBC-7, EBC Female-4, EWS-6, SC-6, SC Female-3, ST-1)</p>	<p>Young Professional (Total Post -30, Roster Point 1-30) District Mission Manager (Total Post -30, Roster Point 31-60)</p>	<p>As per Young Professional Policy of Jal-Jeevan-Hariyali-Mission.</p> <p>Essential Educational Qualification: Post-Graduation degree /diploma in Agriculture and Allied Sector / Agriculture Engineering / Agronomy / Horticulture / Crop Science / Environment Science / Sociology / Social Work / Rural Development / Rural Management / MBA from a recognized University or Institution.</p>	<p>As per Young Professional Policy</p> <p>45000</p>



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			<p>Essential Experience for candidates from open source: Minimum 1 year post-qualification work experience with central / state Govt. / Societies and Trusts having ownership of state or Central Govt. / PSUs / International Developmental Organizations/Institutions (having presence in more than one country) like World Bank, UNICEF, UNEP, UNDP, WWF, BMGF, DFID, IPE Global, ADB etc. in the area of environment conservation / water bodies/ Hydrology / Civil Engineering / Irrigation / Rural Development.</p>	
2. Programme Manager	<p>Total Position : 10 (UR-2, UR Female-2, BC-1, EWS-1, EBC-1, EBC Female-1, SC-1, SC Female-1)</p>		<p>Essential Educational Qualification: Graduation in Science / Business Administration / Computer Application from a recognized institute or university.</p> <p>Essential Experience for candidates from open source: Minimum 2 years post-qualification work experience with central / state Govt. / Societies and Trusts having ownership of state or Central Govt. / PSUs / International Developmental Organizations/Institutions (having presence in more than one country) like World Bank, UNICEF, UNEP, UNDP, WWF, BMGF, DFID, IPE Global etc. in the area of Data analysis / monitoring & Evaluation / Rural Development / environment conservation / renewable energy / IEC activities / Human Resource Management.</p>	32000
3. Accountant	<p>Total Position : 03 (UR-1, UR Female-1, EBC-1)</p>		<p>Essential Educational Qualification: Graduation in Commerce / Business Administration from a recognized institute or university.</p> <p>Essential Experience for candidates from open source: Minimum 2 years post-qualification work experience with central / state Govt. / Societies and Trusts having ownership of state or Central Govt. / PSUs / International Developmental Organizations/Institutions (having presence in more than one country) like World Bank, UNICEF, UNEP, UNDP, WWF, BMGF, DFID, IPE Global etc. in book keeping, accounts related job and secretarial assistance.</p>	27000



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4. Office Assistant	Total Position : 03 (UR-1, UR Female-1, EBC-1)	Essential Educational Qualification: Graduation in any discipline from a recognized institute or university. Essential Experience for candidates from open source: Minimum 2 years post-qualification work experience with central / state Govt. / Societies and Trusts having ownership of state or Central Govt. / PSUs / International Developmental Organizations/Institutions (having presence in more than one country) like World Bank, UNICEF, UNEP, UNDP, WWF, BMGF, DFID, IPE Global etc. in extending secretarial assistance and managing communication, office record, compiling of project information and maintaining records. As per Beltron Norms	22500
5. Data Entry Operator	Total Position : 02 (UR-1, EBC-1)	As per Beltron Norms	As per Beltron Norms
6. PA-cum-Steno	Total Position : 02 (UR-1, EBC-1)	Only for retired officer Essential Educational Qualification / Experience : Retired Central / State government officer having experience of working as PA-cum-steno for at least 10 years and at the time of retirement, officer should be at the level of 4200 Grade pay or above or in equivalent Pay Matrix as per 7th Pay Commission.	27000

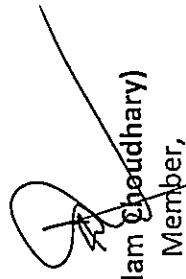

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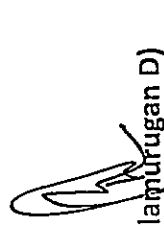

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Notes for Applicants:


1. Official website <http://brlps.in> or <http://www.jaljeevanharivali.bih.nic.in> may be visited to know detailed eligibility criteria and other details.
2. Applications will be accepted from 14th September 2020 only through online mode.
3. Last Date for receipt of applications is 30th September, 2020. Applications beyond this date & time will not be accepted.
4. Candidates are requested to check the websites regularly for updates and other announcements.
5. The latest Reservation Policy of the Government of Bihar shall be applicable for this recruitment.
6. Reservation benefits will be available only to the applicants who have domicile of Bihar.
7. JJHM reserves the right to cancel this recruitment process, fully or partially, at any stage at its discretion.
8. Number of vacancies may be changed without prior notice.
9. Educational qualifications approved by the AICTE / MHRD of respective states of the candidates would be considered valid for these vacancies.
10. In case the Universities / Boards, award grades / CGPA / OGPA, the same will have to be indicated in equivalent percentage of marks as per the norms adopted by the respective University / Board. In the absence of the same, the candidature will not be considered.
11. Post qualification relevant experience (Full time) with central / state Govt. / Societies and Trusts having ownership of state or Central Govt. / PSUs / International Developmental Organizations/Institutions (having presence in more than one country) like World Bank, UNICEF, UNDP, WWF, BMGF, DFID, IPE Global, ADB etc. shall only be considered. For this purpose, only completed year of experience in relevant domain shall be considered. Intern-ship, training, article-ship and self-employment etc. shall not be considered as experience.
12. Persons who had been separated from societies / Institutions / organizations of Governments (Central or state) or private on any disciplinary grounds need not apply for these posts as their candidature will not be considered.
13. Total no. of years of relevant experience in the domain clearly establishing start and end dates, as required for the position.
14. In cases of overlap of durations in experience, multiple experience letters with same date / issue number, all such experiences will not be considered and will be rejected.
15. Only one application should be filled for one post by an applicant. The candidates, who wish to apply for one or more than one position should submit a completely filled separate application for each position.
16. For the purpose of calculation of the period of experience, the reference date will be the 31st August, 2020.
17. Shortlisting will be done in the ratio of 1:10 for each position according to the norms mentioned in Annexure-2 (Stage1).
18. Only shortlisted candidate will be called for further process of selection. Any cost incurred by candidates for attending the different stages of selection process will not be reimbursed by the JJHM.

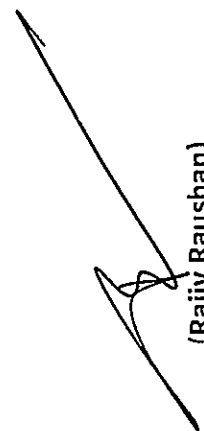

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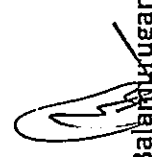

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19. Minimum Age limit is 21 years as on 31st August, 2020.
20. The maximum age limit on 31st August, 2020 for General Candidates is 45 years. Age Relaxation for other categories will be applicable as per the norms of the Government of Bihar. For Retired person, the maximum age limit is 63 years.
21. Essential Educational qualification required for Retired officers/employees and officers/employees on deputation will be same as open source candidate and also similar (Annexure-2, Stage 1) shortlisting process shall be applicable for the Retired officers/employees and Officers/Employees on deputation also and further process of selection shall be carried out accordingly. As Essential Educational Qualification for the post of PA-cum-steno is not specifically mentioned, the shortlisting procedure of stage-1, Annexure-2 would be carried out by the criteria parameter of 2, 3 & 4 of stage-1, Annexure-2 and then further process of selection would be carried out.
22. *In case of Retired Bihar State government Officers / employees, the remuneration shall be in accordance with the norms of GAD, Bihar (i.e. Last month Pay & Allowance- Pension & Allowance).
23. **Officers/Employees who will fill the form to come on deputation will require to submit a NOC from Head of their parent department.
24. Positions under JJHM are offered on contract basis, contract period for the selected candidate would be upto March 2022 or co-terminus with project / Mission.
25. Responsibilities shall be rendered by the Mission Director, JJHM, for the positions having more than one vacancy, according to suitability and administrative requirement of the Project/Mission.
26. Renewal of contract would be performed annually, subject to the performance of the employee and initially there would be a probation period of 3 months.
27. The contractually engaged staff shall have no legal claim to regular absorption either during or after the period of contract.
28. Record of non-selected candidates shall not be preserved beyond 6 months from the date of publication of the selection list except for selected and waitlisted candidates.
29. Candidates belonging to BC, EBC, EWS & unreserved shall have to pay a non-refundable application fee of Rs.500/- (Rs. Five Hundred only) for every position applied for. Candidates belonging to SC, ST and Divyang (PH) categories shall have to pay a non-refundable application fee of Rs. 200/- (Rs. Two hundred only) for every position applied for. Application fee has to be paid online at the time of registration.
30. The application fee is exclusive of Bank Charges, wherever is applicable.
31. Candidate except Retired Central/State government/PSUs officers/employees and officers/employees on deputation will be considered as Candidates from open source.


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ANNEXURE -2


Selection Procedure


Selection process consists of the following:

Stage - 1. Shortlisting of Application in the ratio of 1:10 based on criteria as mentioned below for all position.

Criteria	Marks Assigned
1. Qualifying Educational Qualification	Equal to Percentage of Marks obtained in the examination which is mentioned as educational qualification for the post. An applicant possesses more than one qualification which makes him/her eligible to apply for a position, in such cases weightage of percentage will be calculated the qualifications filled by the applicant. Maximum marks will be 100.
2. Relevant and essential experience as required for the position	15 marks for minimum required experience. 3 marks for each additional completed year of relevant experience year. Maximum marks will be 30.
3. Relevant and essential work experience at Project Management Unit or office at National/State/District level	District Level-3 marks for each completed year. State/National Level 5 Marks for each completed year. Maximum marks will be 30.
4. Paper Publication	5 Marks for each publication of national/International level journal. Subject to maximum 10 marks.


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Stage 2 :

- I. Criteria mentioned below for the position of State Mission Manager (SMM), Mission Manager (MM), Finance and Procurement Officer, Procurement Officer, Finance Officer, District Mission Manager (DMM) :

Criteria	Weightage Percent	Maximum possible marks	Remarks
GD/ PPT	10%	10	
Personal Interview	30%	30	

- II. Criteria mentioned below for the position of Programme Manager, Accountant, and Office Assistant, PA-Cum-Steno:

Criteria	Weightage Percent	Maximum possible marks	Remarks
Personal Interview	25%	25	

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- A. Provisional Merit List will be prepared on the basis of criteria mentioned here for the position of State Mission Manager (SMM), Mission Manager (MM), Finance and Procurement Officer, Finance Officer, District Mission Manager (DMM):

Sl.	Criteria	Weightage percent	Remarks
01.	Marks obtained in stage 1	60%	Maximum possible marks of stage-1 would be converted to 60%.
02.	GD/ PPT	10%	
03.	Personal Interview	30%	

- B. Provisional Merit List will be prepared on the basis of criteria mentioned here for the position of Programme Manager, Accountant, and Office Assistant, PA-Cum-Steno:

Sl.	Criteria	Weightage percent	Remarks
01.	Marks obtained in Stage 1	75%	Maximum possible marks of stage-1 would be converted to 75%.
02.	Personal Interview	25%	


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ANNEXURE -3


Name of Position	No. of Vacancy	Deliverables & Working Knowledge
1. State Mission Manager	Total Position : 07 Component 1 to 9 and Innovation & Development	<ol style="list-style-type: none"> 1. Proficiency in using tools such as MS Office, MS Excel, Power Point and other computer related functions for day to day functioning. 2. Working knowledge of project management. 3. Willingness to travel to remote villages and proven ability to work with rural communities. 4. Technical Knowledge of water bodies and its structure. 5. Working knowledge in social forestry and project methodology etc. 6. Working knowledge of large scale projects related to agriculture / irrigation / climate action. 7. Proficiency in Hindi & English languages.
2. State Mission Manager	Total Position : 01 Component 10 Renewable Energy (Solar Energy)	<ol style="list-style-type: none"> 1. Proficiency in using tools such as MS Office, MS Excel, Power Point and other computer related functions for day to day functioning. 2. Technical Knowledge of solar energy mechanism. 3. Knowledge of solar power/plant installation. 4. Working experience in solar energy intervention projects. 5. Willingness to travel to remote villages and determine most effective communication to work with rural communities. 6. Proficiency in Hindi & English languages.
3. State Mission Manager	Total Position : 01 Component 11 -IEC & Branding	<ol style="list-style-type: none"> 1. Technical Knowledge in Reporting, Publishing, Video Production Editing and Designing etc. 2. Proficiency in Corel, Pinnacle and other video softwares. 3. Experience in analyzing strategically and work on project methodology etc.



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<p>4. Willingness to travel to remote villages and proven ability to work with rural communities. 5. Proficiency in Hindi & English languages.</p>	
<p>4. State Mission Manager</p> <p>Total Position : 01 IT & Monitoring</p>	<p>1. Working experience/Knowledge of data management software, web designing & App designing etc. 2. Knowledge of MIS, GIS. 3. Proficiency in Report writing. 4. Willingness to travel to remote villages and proven ability to work with rural communities. 5. Proficiency in using tools such as MS Office, MS Excel, Power Point etc. 6. Demonstration of technical knowledge related to IT and monitoring. 7. Proficiency in Hindi & English languages.</p>
<p>1. Mission Manager</p> <p>Total Position : 10 Component 1 to 9 and Innovation & Development</p>	<p>1. Proficiency in using tools such as MS Office, MS Excel, Power Point and other computer related functions for day to day functioning. 2. Technical/Working knowledge of project management. 3. Willingness to travel to remote villages and proven ability to work with rural communities. 4. Technical /Working Knowledge of water bodies and its structure. 5. Working knowledge in social forestry and project methodology. 6. Working knowledge of large scale projects related to agriculture/irrigation/climate action etc. 7. Proficiency in Hindi & English languages.</p>
<p>2. Mission Manager</p> <p>Total Position : 01 Component 10 Renewable Energy (Solar Energy)</p>	<p>1. Proficiency in using tools such as MS Office, MS Excel, Power Point and other computer related functions etc. 2. Technical Knowledge of solar energy mechanism. 3. Knowledge of solar power/plant installation. 4. Working experience in solar energy intervention projects. 5. Willingness to travel to remote villages and determine the most effective communication to work with rural communities. 6. Proficiency in Hindi & English languages.</p>
<p>3. Mission Manager</p> <p>Total Position : 01</p>	<p>1. Technical Knowledge in Reporting, Publishing, Video Production Editing and Designing.</p>



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	Component 11 IEC and Branding	<p>2. Proficiency in Corel, Pinnacle and other video softwares etc.</p> <p>3. Experience in analyzing strategically and work on project methodology.</p> <p>4. Willingness to travel to remote villages and proven ability to work with rural communities.</p> <p>5. Proficiency in Hindi & English languages.</p>
4. Mission Manager	Total Position : 01 IT and Monitoring	<p>1. Working Knowledge of data management software, web designing & App designing etc.</p> <p>2. Knowledge of MIS, GIS.</p> <p>3. Proficiency in Report writing.</p> <p>4. Willingness to travel to remote villages and proven ability to work with rural communities.</p> <p>5. Proficiency in using tools such as MS Office, MS Excel, Power Point etc.</p> <p>6. Demonstration of technical knowledge related to IT and monitoring.</p> <p>7. Proficiency in Hindi & English languages.</p>
5. Mission Manager	Total Position : 01 HR and Training	<p>1. Proficiency in using tools such as MS Office, MS Excel, MS Power Point etc.</p> <p>2. Working experience/knowledge of HR and administrative policies.</p> <p>3. Willingness to travel to remote villages and proven ability to work with rural communities.</p> <p>4. Proficiency in report writing.</p> <p>5. Experience in identification of training needs and planning for training sessions.</p> <p>6. Demonstration of innovative knowledge in the field.</p> <p>7. Proficiency in Hindi & English languages.</p>
1. Finance and Procurement Officer	Total Position : 01	<p>1. Good Knowledge of financial planning, budgeting and financial analysis etc.</p> <p>2. Technical knowledge of processes and procedures related to procurement of items and services etc.</p> <p>3. Good understanding of financial statements and reports and reporting techniques and procedures etc.</p> <p>4. Good analytical skills, negotiation and influencing skills.</p> <p>5. Good e-procurement knowledge.</p> <p>6. Proficiency in report writing.</p> <p>7. Proficiency in using tools such as MS Office, MS Excel, MS Power Point etc</p> <p>8. Proficiency in Hindi & English languages.</p>
2. Finance Officer	Total Position : 01	<p>1. Good Knowledge of financial planning, budgeting and financial analysis etc.</p>



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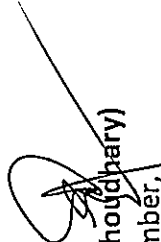
		<p>2. Good understanding of financial statements and reports and reporting techniques and procedures and proficiency in report writing.</p> <p>3. Good analytical skills, negotiation and influencing skills etc.</p> <p>4. Knowledge of book keeping.</p> <p>5. Proficiency in using tools such as MS Office, MS Excel, MS Power Point etc.</p> <p>6. Good analytical skills, negotiation and influencing skills etc.</p> <p>7. Proficiency in Hindi & English languages.</p>
5. Procurement Officer	Total Position : 01	<p>1. Technical knowledge of processes and procedures related to procurement of material items and services.</p> <p>2. Good commercial knowledge and awareness of procurement of best practices.</p> <p>3. Good c-procurement knowledge and proficiency in report writing.</p> <p>4. Good understanding of the commercial contractual terms of service contracts and agreement.</p> <p>5. Proficiency in using tools such as MS Office, MS Excel, MS Power Point etc.</p> <p>6. Good analytical skills, negotiation and influencing skills etc.</p> <p>7. Proficiency in Hindi & English languages.</p>
1. Young Professional / District Mission Manager	Young Professional (Total Post -30, Roster Point 1-30) District Mission Manager (Total Post -30, Roster Point 31-60)	<p>As Per Young Professional Policy</p> <p>1. Proficiency in using tools such as MS Office, MS Excel, Power Point and other computer related functions.</p> <p>2. Implementation experience and project management.</p> <p>3. Proficiency in Report writing.</p> <p>4. Demonstrated innovative knowledge.</p> <p>5. Willingness to travel to remote villages and to work with rural communities.</p> <p>6. Proficiency in Hindi and English languages.</p>
2. Programme Manager	Total Position : 10	<p>1. Proficiency in using tools such as MS Office, MS Excel, Power Point and other computer related functions for day to day functioning.</p> <p>2. Proficiency in report writing.</p> <p>3. Ability to assist and support components expert (SMM & MM) in executing their thematic responsibilities etc.</p> <p>4. Ability to Coordinate with other units / departments.</p>



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			<p>5. Experience in collecting data information, conduct analysis, and studies regarding interventions, compiling reports and book/record keeping etc.</p> <p>6. Demonstrated innovative knowledge etc.</p> <p>6. Proficiency in Hindi and English languages.</p>
3.Accountant		Total Position : 03	<p>1.Good Knowledge about maintenance of official records and book keeping.</p> <p>2.Proficiency of financial accounting and planning.</p> <p>3. Responsible for channeling upward and backward official communication.</p> <p>4. Typing skill in Hindi and English.</p> <p>5. Knowledge of computer and operating Tally Software and other computer related functions for day to day functioning.</p> <p>6 .Experience to colet data, compile reports and book keeping.</p> <p>7. Proficiency in Hindi and English languages.</p>
4.Office Assistant		Total Position : 03	<p>1. S/he should have good writing and typing skill in both Hindi and English (25/30 WPM).</p> <p>2.Responsible for channcling upward and backward official communication</p> <p>3. Knowledge of computer related functions for day to day functioning.</p> <p>4. Good knowledge about maintainece of official records.</p> <p>5. Conversant with office filing procedures etc.</p> <p>6. Knowledge of writing notes in the files etc.</p> <p>7. Proficiency in Hindi / English languages.</p> <p>As Per Beltron Norms</p>
5.Data Entry Operator		Total Position : 02	
6.PA-cum-Steno		Total Position : 02	<p>1. Good knowledge of Hindi & English typing.</p> <p>2. Strong knowledge of data collection, information, analysis and studies regarding interventions, compiling reports.</p> <p>3. Knowledge of drafting and writing notes.</p> <p>4. Knowledge of computer related functions for day to day functioning.</p> <p>5. Good knowledge about maintainece of official records.</p> <p>6. Conversant with office filing procedures etc.</p> <p>7. Proficiency in Hindi and English languages.</p>


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